



Taxkey Consultation Terms of Business

By proceeding with a paid consultation, you acknowledge and agree to the following:

1. **Nature of the Consultation**

This consultation is **not a formal tax engagement**. It is a standalone session intended to provide preliminary guidance based on the information you provide.

Any views or comments shared verbally during the consultation do **not constitute formal written tax advice** and should not be acted upon without further confirmation in writing.

2. **No Client-Advisor Relationship**

A consultation does **not establish a full professional relationship** between you and Taxkey. A separate engagement letter is required to commence a formal advisory relationship.

3. **Confidentiality**

We will treat all information shared during the consultation as confidential, subject to our legal and professional obligations (e.g. AML reporting duties).

4. **Anti-Money Laundering (AML)**

In accordance with Irish legislation, we may require identification documents if we consider it necessary prior to or following the consultation. We reserve the right to cancel a consultation if AML requirements are not met.

5. **Fees and Payment**

All consultation fees are payable in advance. Fees are quoted inclusive of VAT where applicable. No refunds will be issued for cancellations made less than 24 hours before the scheduled time.

6. **Limitation of Liability**

Taxkey accepts no liability for actions taken or not taken based on verbal comments made during the consultation. Formal tax advice should always be sought in writing.

7. **Data Protection**

By booking a consultation, you consent to the processing of your personal data in accordance with our [Privacy Policy](#).

Taxkey is a trading name of Padmair Limited, a company incorporated in Ireland (registered no: 466060)
Registered Address: Assaroe, Moone, Athy, Co. Kildare Directors: Mairéad Hennessy & Padraig Hennessy

